

Mentor Position for the Madinah al-Ilm and Bab al-Ilm Short Summer Courses 2013

Job purpose:

To assist in the spiritual, social, emotional, intellectual, and mental wellbeing of the course participants.

Benefits:

Subsidised living expenses whilst in Iran, and unrestricted participation in all of the course activities. This role will also allow the successful applicant to go through a unique personal development and training schedule.

The course will give the successful applicant the opportunity of sharing personal experiences and imparting spiritual knowledge, whilst developing social and networking skills with a variety of age groups from different cultures.

Hours:

This post will require the presence of the applicant in Iran throughout the period of 13 August to 31 August 2013 as part of the Short Course organising team, as well as a training and personal development schedule prior to the trip. The successful applicant will also be expected to submit a report on return to their home country as well as participate in debrief sessions, thereby providing useful feedback to enable the Course to progress and develop in the coming years. The successful applicant is also expected to join the organising team based in London and proactively assist this team for the next courses.

Training:

Successful applicants must be able and willing to attend a full time training session in Qum, Iran for approximately four days from 9 to 12 August 2013.

Key accountabilities:

- To provide guidance and assistance to participants of the Short Course in relation to the Course schedule;
- To support the participants in their development through mentoring, counselling and advice;
- To help support and maintain high levels of enthusiasm of the participants throughout the Course through interaction and effective communication;
- To seek regular feedback from the participants and to relay these to the organising team; to make recommendations for improvements;
- To help implement systems for monitoring the progress of students;
- To assist in the well being and security of the participants;
- To deliver educational talks and lectures of short duration and coordinate informal discussions on Islamic topics;
- To assist the students in their leisure pursuits including shopping;

- To ensure photos and diaries are provided for The World Federation website on a daily basis;
- To assist the organising team in successfully maintaining the high standards of the Course during and after the end of the course by attending meetings, submitting reports, and taking on a pro-active role as part of the team for the 2013 course.

This list is not exhaustive and therefore any further work that may be a part of the mentor's duties may also be incorporated into this schedule at a later date

Person specification:

Qualifications:

The applicant should *preferably* have completed their A-Levels or equivalent.

Experience:

1. The applicant should *preferably* be a graduate of the Madinah al-Ilm course or a former student of the Hawza of Qum;
2. The applicant should have experience of interaction with the youths of the KSI community in an Islamic setting;
3. The applicant should have experience of working in small teams in task oriented projects.

Attendance in training schedules:

Successful applicants must be able and willing to attend a full time training session in Qum, Iran for approximately four days from 9 to 12 August 2013.

Specialist skills/knowledge:

1. Ability to give short lectures on Islamic topics;
2. A good understanding of the Islamic Moral System;
3. Ability to administer First Aid is preferred, not essential;
4. Knowledge of Farsi is preferred, not essential.

Organisation:

Well organised, plans ahead and highlights problems in advance.

Interpersonal skills:

Excellent interpersonal skills and ability to deal with conflict.

Teamwork:

Able to collaborate with others and contribute as part of a high performance team in order to achieve a common goal, as opposed to working independently or competitively.

Communication:

Excellent communication skills, both written and verbal.

Initiative:

Able to see the 'bigger picture' and to realize the implications of one's actions;
Possessing a proactive approach and attitude to one's duties; sees tasks through to completion.

If you have any questions or require any further information, please email us at madinahbabcourse@world-federation.org