

(Parents' Name & Address)

The Examinations Officer  
(Name of School & Address)

Date

Dear

**RE: GCSE Religious Studies – Edexcel – Unit D (5567), Unit K (5581)**  
**Name of Student.....Class.....**

My son/daughter has been studying for the above GCSE privately and is now ready to sit for the exam. He/She has worked very hard and would greatly benefit from the opportunity to gain an extra GCSE, reflecting his/her commitment towards his/her studies.

I would like to request that he/she be entered for the exam through the school, and I am happy to cover the cost for each Unit.

I look forward to a favourable response and thank you in advance for your help and support.

Yours sincerely,