

STEP WISE PROCESS OF OCI / PIO

STEP 1 : PRIMARY SCRUTINY OF THE DOCUMENTS FROM BELOW LIST

LIST OF DOCUMENTS FOR OCI (AS MANY FROM BELOW)

1. Current Foreign Citizen Passport with 6 months valid Indian Visas.
2. Birth Certificate
3. Old Indian Cancelled Passports and Surrender Certificate
4. Parents, Grand Parents Passports
5. Parents, Grand Parents Birth Certificates.
6. School Leaving Certificate from Indian School.
7. Parents School Leaving Certificate
8. Photographs - 51mm X 51mm Met finish, white, light blue or any light coloured background
9. Registration as a foreigner with local Commissioner Of Police In India
10. Local Resident Address PROOF IN APPLICANT NAME
11. If PIO Holder - Original PIO
12. DD Of Rs. 15000=00 In the Name Of " Pay And Account Officer (Secretariat) Ministry of Home Affairs ", Payable At New Delhi.
13. Any Documents that prove as an Indian Origin.

STEP 2 : To fill online form from The Primary Personal Particular form and provide all documents and get signatures

STEP 3 : To send full set of online form and documents copies to MHA, New Delhi for hard copies submission.

STEP 4 : To wait for the approval of OCI / PIO by the department and on getting approval of OCI / PIO which takes about two months, an original Passport has to be sent for the sticking of OCI sticker in the said Passport and an OCI card will be issued. For PIO no original Passport is required to be sent to New Delhi PIO card will be despatched at the address mentioned in the form.

Dilip Patwa
Director



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PRELIMINARY PERSONAL PARTICULARS OCI / PIO REGISTRATION FORM

Surname			
Given Name			
Sex			
Place of Birth			
Date of Birth	D.O.B	P.O.B	
Father's Name			
Grand Father's Name			
Great Grand Father's Name			
Mother's Name			
Grand Mother's Name			
Great Grand Mother's Name			
Nationality			
Passport No			
Issue Date			
Issue Place			
Pervious Nationality			
Pervious Nationality : Passport No			
Place of issue			
Issue Date			
Are You PIO Card Holder ?			
PIO Card No			
PIO Issue Date			
Place of Issue			
PIO Valid upto			
Occupation			
Visible distinguishing Mark			
Present Indian Address			
Indian Phone No (Resident)			
(Office)			
(Mobile)			
Email ID			

NOTE :

1. OCI / PIO Process takes Minimum 02 Months and Request Not to Enquire Before 02 Months.
2. Original Passport For OCI / PIO Will be Requires for Atleast 10 Days.

Signature Of Applicant